

IFE Kjeller and JEEP II access for Students and visiting Scientists

This document contains a short description of the procedures to access the JEEP II reactor hall at the Institute for Energy Technology (IFE) as a student or visitor scientist.

General access to IFE Kjeller

Students and visiting scientists at IFE have to conform to the Administrative Decision 091. In this document it is specified that:

- All visitors must have a contact person at IFE. This person will meet the visitor at the reception and accompany them during their stay at IFE. The contact person will also bring the visitor to the reception to be cleared for departure at the end of the visit and make sure that the visitor's departure is registered. **No visitor is allowed to be alone inside IFE premises.**
- All visitors must be registered upon arrival. The name of the contact person must also be registered. Registration is done in electronic form on a terminal situated at the reception. The system will print a visitor's card that has to be visible at all times during the stay. The card has to be returned to the reception before leaving.
- All visitors must present proof of identification at the reception with a valid document. This document might be retained until the end of the visit.
- Visits are restricted to the hours when the reception desk is attended. At Kjeller, this applies to weekdays between 7:00 and 18:00.

New rules for the visiting of controlled areas at Kjeller

Security controlled areas are defined within the perimeter fence in accordance with the Norwegian Atomic Energy Act regulations. JEEP II is one of these controlled areas.

Access to controlled areas is restricted to authorized persons and to persons accompanied by authorized IFE personnel.

- For a visitor to be allowed inside the JEEP II reactor hall, their contact person needs to fill out a form that will be approved by the area supervisor. The form has to be filled out at least a week before the visit. Notification of anticipated guests is given to the reception personnel via access permission.
- When visiting monitored areas at IFE, such as the JEEP II reactor hall, visitors need to carry a dosimeter. All dosimeters for visitors are located at IFE's reception. There is one dosimeter per visitor (for large groups, a dosimeter is issued per 15 visitors). The dosimeters have to be returned back to IFE's reception every day after the visit.

From the 15th of May 2017 additional new rules for visitors apply:

- Visits to the nuclear controlled areas are limited to the needs of the visit.
- Cameras, mobile phones and heavy clothing are not allowed inside JEEP II's reactor hall. Lockers and hangers are placed outside the nuclear controlled area to store the personal items.
- Photography inside controlled areas is not allowed.
- Visitors to the JEEP II reactor hall might be submitted to physical controls with a metal detector in order to grant them access to the control areas. These controls will be carried out by an authorized guard.